

**ST. IPPOLYTS CE (AIDED) PRIMARY SCHOOL**

# **GOVERNING BODY**

**Ashbrook Lane, St Ippolyts  
Hitchin, Herts SG4 7QB**



## **ANNUAL REPORT**

### **2013 – 2014**

## **CHAIR'S REPORT**

This has been another busy year for St Ippolyts School with lots of events, activities, fundraising, trips and so on, all underpinned by our key aim "to provide the best possible education for each child, within the context of a caring, Christian community".

The Ofsted Inspection took place in November 2013. It was agreed that the inspection outcome was very positive and highlighted many of the school's strengths. Of particular note was pupils' above average achievement across a range of subjects, progress in reading was particularly strong, high quality marking and feedback by teachers, robust and rigorous processes for tracking and monitoring children's learning, and pupils enjoyment and contribution to the school. The judgement, under the new framework, was "Good" overall.

The school will at some soon, undergo the Statutory Inspection of Anglican and Methodist Schools (SIAMS). The principal objective of this inspection is to evaluate the distinctiveness and effectiveness of the school as a church school. A church school's self-evaluation, verified by inspection, will seek to judge how well the school's distinctive Christian character and values ensure the development and achievement of the whole child.

The school does not only ensure high standards of academic achievement, it also provides very many experiences and opportunities for the children, ranging from sport, participation in concerts at the O2 Arena and the Royal Albert Hall, Arts Days, music evenings, the annual residential trip for Years 5 and 6 children, numerous trips and visitors to the school. This is all very well reported on the school website, plus there are always lots of photographs.

This year we have introduced explicit "Values Education" into our curriculum. At St Ippolyts, we always pride ourselves on our caring Christian ethos which runs alongside our curriculum and is part of everything that we do. We hope that by highlighting some key values we will be able to help the children to recognise how they are demonstrating the values in their own lives. Each half term focuses on a specific value. This year we have covered Respect, Truthfulness, Perseverance, Forgiveness, Love and Courage

A Young Worship Group has been established with pupils from years 5 and 6. This group presents one collective worship each half term. The group considers, devises and delivers the service to the school.

Over the past year there has been a focus on fundraising to enable the school to update its ICT resources. All the laptops, computers and server in school were several years old and needed replacing. The target of £10,000 was reached and we have been able to purchase a new laptop system, a modern server and a set of iPads. We also installed the latest educational software. The whole school community worked to raise the money, which together with a donation from the Holly Ball, contributed to the final bill of £19,500.

Not only has the school raised money for itself, there are many fundraising activities to help others. The school contributes to the Operation Christmas Child shoeboxes, the school council raised money to enable them to sponsor a Guide Dog for the Blind, money is raised for Children in Need, Red Nose Day and the Hitchin food Bank.

Jane Thake  
**Chair of Governors**

## WHO ARE THE GOVERNORS?

<b>Name</b>	<b>Type of Governor</b>	<b>Until</b>
Jane Thake Chairman	Diocesan Foundation	31.08.14
Helen McInnes	Diocesan Foundation	31.03.16
Christine Titmuss Treasurer	PCC Foundation	19.11.14
Revd Ann Pollington		
Trevor Smith	PCC Foundation	19.11.14
Carol Scott	Local Authority	31.08.14
Tim Harvey	PCC Foundation	19.11.14
Jill Eaton	Parent	08.11.14
Stephen Rule	PCC Foundation	31.01.17
Rachel Peddie	Headteacher	
Louise Racher	Staff	31.08.13
Gayle Stewart	Staff	31.08.13
Clerk to the Governors	Jackie Trenear	

The total number of governors is 12 and our constitution determines that there should be one parent governor, one governor appointed by the local authority, three staff governors, and seven foundation governors. One of these is a foundation governor ex officio (ie the priest in charge of the parish in which the school is situated), two are appointed by the Diocesan Board of Education and four by the Parochial Church Council in whose parish the school is situated. Also at least three of the foundation governors shall be parents or ex parents.

The Chairman and the Clerk can both be contacted via the school office.

## **YOUR GOVERNING BODY AND WHAT THEY DO**

The role of the governors is to set strategic direction, to hold the school leaders to account for improving performance and to make sure that money is well spent. They advise and support the Headteacher and staff in their task of meeting the educational and social needs of all the children in school. As a voluntary aided school, the governors are responsible for the whole school building, (interior and exterior). The responsibilities of the school governors are all collective and would be impossible to fulfil without the willing co-operation of all the people who are concerned with the school.

The Governing body meets twice per term. Much of the work of the governors is carried out by committee. These are: Finance and Personnel, Admissions, Premises, and Teaching, Learning and Curriculum. The committees meet throughout the year

As a voluntary aided school, the governors are responsible for Admissions, Health and Safety, Religious Education and Collective Worship policies.

The Governors support the school in many ways: assisting at special events such as Arts Days, school trips, cookery lessons, attending assemblies, School Council, PTA events, and providing some support in the classroom.

## **FINANCE AND PERSONNEL REPORT**

The budget is set each year in April and is approved by the Governors. During the year the committee monitors the accounts and looks at expenditure against budget, and look into any variances. When allocating funds consideration is given to the School Development Plan and its priorities.

The school's budget share is allocated by the local authority and is determined by a formula which is based mainly on the number of pupils. It includes an allocation for SEN (special educational needs). The budget share, together with the carry forward from the previous year gives us our total budget.

The budget share for 2013/14 was approximately £538,000. About 80% of this covers total staffing costs (teaching, support, administration, and site staff). The remainder covers premises, maintenance, running costs, equipment and resources. Careful monitoring ensures that the best possible use is made of funds available.

The Personnel duties of the committee include ensuring that the school's performance management policy is upheld and procedures followed, staffing is reviewed and recruitment where necessary is carried out, and relevant policies are kept under review.

Jane Thake  
Chair of Finance and Personnel

## **PREMISES**

The Premises Committee is concerned with the safe use of the school's buildings and grounds. We help determine development, refurbishment and maintenance programmes as well as reacting to contingency issues such as breakdown and damage. We assist with the identification and implementation of Health and Safety systems within school such as fire alarms and other safety equipment. The committee also reviews action required on the School Travel Plan.

Current projects under consideration are a footpath upgrade which would include a relocation of waste bins etc. However, all such projects are dependent on funds being available.

Trevor Smith  
Chair of Premises Committee

## **ADMISSIONS**

As a voluntary aided school, we are the admitting authority, although the process is centralised through the local authority. It is the committee's responsibility to ensure that our Admissions Policy is correctly administered. The committee also deals with any appeals that may ensue.

Chris Titmuss  
Chair of Admissions Committee

## **TEACHING, LEARNING AND CURRICULUM**

The committee meets termly to discuss all aspects of the curriculum, teaching and learning. Committee members make visits into school to learn about the curriculum throughout the school. Reports are made to Governors. SEN within the school is closely monitored and regular reports are received from the INCO. Presentations are made to the committee to make them aware of new developments.

Carol Scott  
Chair of Teaching, Learning and Curriculum

## HEADTEACHER'S REPORT 2013 - 2014

Our school year began back in the autumn of 2013 by welcoming 20 new children into Class 1 and two new members of staff onto our team: Miss Patston as Class 4 teacher and Mrs Warne-Holland as Office Assistant. All settled quickly into life as part of the St Ippolyts family.

During that first term of the year we were paid a not-unexpected visit by an Ofsted inspector. The new inspection process is a highly rigorous and stressful experience and credit must be paid to our wonderful staff who were brilliant as ever. We are very pleased with our highly positive report which recognises the school's many strengths.

To counterbalance an Ofsted visit, the autumn term also had lots of much more enjoyable experiences! Open Session, a visit from Zoolab, Classes 3, 4 & 5 visited Verulamium as part of their Romans topic, Class 2 went on a trip to Celtic Harmony, Class 4 enjoyed a themed Roald Dahl day and of course we had all our usual Christmas celebrations.



The Spring Term began with a very useful day spent with staff from our cluster of small schools working together on the introduction of the new National Curriculum which comes into force in September 2014. This was swiftly followed with a very busy term, highlights of which included Family Week, our amazing choir taking part in Young Voices at the O2 Arena (with 7500 other children!), this year's Arts Days on the theme of Sea & Sky, our Shrove Tuesday celebrations with a fiercely fought pancake race, World Book Day and the choir singing in the Royal Albert Hall as part of the Hertfordshire Schools Music Gala.

During the spring we also held our annual Music Evening. This year's concert was dedicated to the memory of the late Mrs Monica Lambert who taught here at St Ippolyts in various capacities from 1974-2009. Monica's family have donated her Baby Grand Piano to the school and our Music Evening was the first time it was played publically by children and staff. It was a very special event.

In March we went on our whole school theatre trip to see the world-renowned Russian Ice Stars perform Peter Pan on Ice at The Alban Arena; it was amazing! The trip was made possible by the hard work and dedication of our PTA who subsidised the trip heavily. We are so grateful to have such a committed and supportive parent body.



Towards the end of the spring term we had 'Living Eggs' in school. The children were able to watch the eggs hatch and grow into chicks; it is an incredible experience. This year we installed 'Chick Cam' which enabled families to watch the hatching process at home via the internet which proved very popular. Our chicks are now fully grown and enjoying a happy life with Mrs Carter.



We ended the Spring Term with our annual Easter Service in the traditional Stations of the Cross pilgrimage. It was a beautiful service and for the first time in a few years we had lovely weather and were not rained (or snowed!) off.

As ever, the summer is a busy time of year in school; it began with the Hitchin Schools 'Fair in the Square' in April where all the schools' PTA organisations got together to hold a joint fete to raise funds. It is a great opportunity for all the town and village schools to work collaboratively on a community event.

The summer term also saw the Year 6 children take the National 'SATs' tests and we are sure that they have done very well – they have worked very hard and we are currently awaiting their results.

The tests were closely followed by our annual Sports Day with a 2014 victory for 'Team Lords'. The first half of the summer term was rounded off by a fantastic Talent Show – dancing, singing, magic tricks, gymnastic displays, comedy, musical instruments and much more.



At the beginning of this half term, we held Science Day where the whole school moved around a range of scientific investigative activities based on the work of famous Scientists from history. Also earlier this term our Class 4 and 5 children took part in the 2014 K'NEX Challenge where they had to design and build a model of a safety helmet; it was quite an unusual task but our children did brilliantly.

Year 5 and 6 went on the residential school journey to PGL Osmington Bay in Dorset. We had glorious summer weather and over the course of the weekend they did a huge range of activities and outdoor pursuits. School Journey is a highlight of the school year for the children in Years 5 and 6; it is wonderful to see them try out new things, learn to be independent and grow in confidence over the course of four days.





Classes 3 and 4 visited Stevenage Mosque in the summer term as part of their RE studies on Islam and Class 1 and 2 will shortly be visiting Hitchin Gurdwara. The history topic for the summer term was Vikings and as part of this work the whole school dressed up for Vikings Day. We had Erik Erikson (a real Viking!) from the Longship Trading Company to visit and he brought lots of artefacts, clothing and weaponry to bring the children's learning to life.

Classes 3-5 will soon be performing their big summer production 'Wind in the Willows' very soon and we will have all the usual end of year celebrations for Year 6.

This year we have also been fortunate once again to have a willing band of parent helpers: gardening, cooking, arts days, school trips, hearing readers and so much more. Your help is so valuable to us and we are very grateful for you giving up your time.

We are also indebted to the volunteers on our PTA who work tirelessly throughout the year to organise fundraising events and activities; if you have never got involved with the PTA before but could spare a couple of hours a month, we would really love you to come along.

As we approach the end of term I would like to say a big thank you to our wonderful staff here at St Ippolyts. They work so hard to give all pupils here the very best opportunities and always go 'the extra mile'.

Finally, it is with sadness that we prepare to say 'goodbye' to our KS2 Assistant Headteacher Mrs Racher as she leaves us at the end of term to take up her new role as a Teaching & Learning Adviser in Mathematics for Hertfordshire Local Authority. Mrs Racher has been with us at St Ippolyts for seven years and has been AMAZING every step of the way. She has seen many children through their SATs tests at the end of Year 6 and has been particularly instrumental in our developments in Maths and RE. I know we will all miss Mrs Racher very much but I have no doubt she will keep in touch.



Enjoy the summer break, and we look forward to seeing you back in September for another busy year! Our love, prayers and best wishes go with the Year 6's as they make the move to their secondary schools – good luck Year 6!

*RPeddie*

Mrs RE Peddie  
**Headteacher**

## 2013 KEY STAGE TWO ASSESSMENT RESULTS

READING	GRAMMAR PUNCTUATION & SPELLING	MATHS
100% Level 4 and above as follows:	89% Level 4 and above as follows:	94% Level 4 and above as follows:
17% Level 4	22% Level 4	33% Level 4
78% Level 5	50% Level 5	33% Level 5
6% Level 6	17% Level 6	28% Level 6

These tables show the percentage of children achieving each level in 2013, compared to national end of key stage 2 teacher assessment levels and test results for 2012.

The total number of eligible children is 20

Figures may not total 100 per cent because of rounding.

TEACHER ASSESSMENTS							
	W	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
ENGLISH	0	0	0	0	33	67	0
<i>National data</i>	1	1	3	11	49	35	1
MATHS	0	0	0	6	22	50	22
<i>National data</i>	1	1	3	11	45	36	4
SCIENCE	0	0	0	0	50	50	0
<i>National data</i>	1	0	2	11	50	36	0

TEST RESULTS						
	Below L2	2	3	4	5	6
READING	0	0	0	17	78	6
<i>National data</i>	6	-	7	38	48	-
GRAMMAR PUNCTUATION & SPELLING	0	0	11	22	50	17
<i>National data</i>	-	-	-	-	-	-
MATHS	0	0	6	33	33	28
<i>National data</i>	4	-	11	45	36	3

## 2013 KEY STAGE ONE ASSESSMENT RESULTS

% achieving each level compared to national data	<b>W (Working towards Level 1)</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>
SPEAKING & LISTENING	0	0	100	0
<i>National data</i>	<i>2</i>	<i>10</i>	<i>66</i>	<i>22</i>
READING	0	0	61	38
<i>National data</i>	<i>2</i>	<i>11</i>	<i>60</i>	<i>27</i>
WRITING	0	0	86	14
<i>National data</i>	<i>3</i>	<i>14</i>	<i>69</i>	<i>14</i>
MATHS	0	0	63	38
<i>National data</i>	<i>2</i>	<i>8</i>	<i>69</i>	<i>22</i>
SCIENCE	0	0	90	10

## ATTENDANCE DATA

The minimum expectation for attendance is 95%, for individual pupils and for the whole school.

Even if attendance sounds relatively high, it still represents significant absence from school. For example:

**Attendance of 85% = 50 absences = 25 full days = 5 weeks off school = approx half a term**

### Whole School Attendance over the last four years:

<b>2013 – 2014</b> (up to July 2 <sup>nd</sup> 2014)	<b>97.8%</b>
<b>2012 – 2013</b>	<b>97.3%</b>
<b>2011 – 2012</b>	<b>96.9%</b>
<b>2010 – 2011</b>	<b>96.4%</b>

### Attendance 2013 - 2014 by year group (up to July 2<sup>nd</sup> 2014)

#### Reception

<b>Year 1</b>	<b>98.2%</b>
<b>Year 2</b>	<b>98.3%</b>
<b>Year 3</b>	<b>98.5%</b>
<b>Year 4</b>	<b>98.1%</b>
<b>Year 5</b>	<b>98.0%</b>
<b>Year 6</b>	<b>97.9%</b>

### Whole school unauthorised absence (for example term time holiday)

<b>2013 – 2014</b> (up to July 2 <sup>nd</sup> 2014)	<b>0.3%</b>
<b>2012 – 2013</b>	<b>0.3%</b>
<b>2011 – 2012</b>	<b>0.5%</b>
<b>2010 – 2011</b>	<b>0.4%</b>