



St Ippolyts CE (Aided) Primary School

# Early Bird Club

Booking /Payment Form and  
Terms & Conditions

Autumn Term 2017 1<sup>st</sup> half



Name of child \_\_\_\_\_ Class \_\_\_\_\_

Name of child \_\_\_\_\_ Class \_\_\_\_\_

Name of child \_\_\_\_\_ Class \_\_\_\_\_

**BOOKINGS NEED TO BE PAID FOR IN ADVANCE.**

**If you would like to book for regular slots / blocks but pay in smaller instalments, please  
arrange this with the school office**

**CHEQUES SHOULD BE MADE PAYABLE TO ST IPPOLYTS SCHOOL.**

Session Fees: £3.50 per child per day

Discounted fee of £15.00 for a child booked for all 5 mornings in a week.

**PLEASE WRITE INITIALS OF CHILDREN ATTENDING EACH SESSION IN THE CHART BELOW**

WEEK COMMENCING	4.9.17	11.9.17	18.9.17	25.9.17	2.10.17	9.10.17	16.10.17
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Total payable	£	£	£	£	£	£	£

- Booking forms will be sent out in advance of each half term
- Sessions are booked on a first come first served basis
- Payment must accompany bookings; refunds are not given for non-attendance
- The Early Bird Club will take place in the hall. Children should arrive from 8am via the main entrance
- **Subject to availability, 'ad-hoc' sessions can be booked with 24 hours notice via the school office. Children cannot be accommodated if they turn up at the club without prior booking.**

Please turn over

**ADDITIONAL INFORMATION**

Please provide any additional information that may be needed by Early Bird Club staff.  
For example: any allergies that may be relevant, if your child has an inhaler etc.

**Terms and Conditions**

1. I understand that the Early Bird Club is for current pupils of St Ippolyts School only
2. I understand that bookings must be paid for even if my child does not attend
3. I understand that the session begins at 8am in the school hall
4. I agree to keep my child away from the club if they are ill, as per school policy
5. I understand that the club will only run in term time and will not be available on INSET Days
6. I understand that in the unlikely event of the school needing to cancel the club, refunds will be given
7. I understand that my child is expected to adhere to the school Code of Conduct during attendance at the club

Total Payment enclosed: £ \_\_\_\_\_

Signed \_\_\_\_\_ (parent/carer)

Parent/Carer name \_\_\_\_\_ CAPITALS PLEASE

Emergency name & contact number \_\_\_\_\_

Date \_\_\_\_\_

**Office Use Only**

Payment received: £ \_\_\_\_\_

Booking confirmed Y / N

Signed \_\_\_\_\_

Date \_\_\_\_\_

