



St Ippolyts C.E. (Aided) Primary School

Headteacher: Mrs. R. E. Peddie BEd(Hons) NPQH

Ashbrook Lane, St. Ippolyts, Hitchin, Hertfordshire, SG4 7PB
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5th January 2021

Dear Parent,

KEY WORKER PROVISION

Thank you so much to those of you who have managed to reduce your requests for on site provision; by doing this, you have helped me to be able to support lots of children and families.

I am pleased to say that your child has been allocated a place; however, if as time goes on your work pattern changes and you can reduce even further, please let me know.

Please make note of the following:

- Children will NOT be with their class teachers. The children attending will be in 'bubbles', supervised by Teaching Assistants. They will be able to use a school laptop to access and follow the remote learning, the same as the children at home.
- If your child is not attending the full five days, they are expected to complete the remote learning on the days that they are not in school.
- There will be no Early Bird Club or after school activities. We can offer normal school hours 8.45am – 3.15pm
- Children attending do need to wear school uniform as usual and bring their PE kit.
- School dinners will be packed lunches Monday – Thursday, and 'Fun Lunch' on Friday alternatively, children can bring a packed lunch from home. Children in KS1 will continue receive their free school meal. Lunches for children in KS2 are charged at the usual rate. Please let the office know.
- Children should bring their own water bottle, morning snack, pencil case and learning pack
- Please do not send your child in if they are unwell.
- If your child displays any symptoms while attending the school-based provision, we will ask you to collect them immediately. *Please ensure you have a plan in place for this.*
- Please see the chart on the next page for specific details on the different bubbles

	Room	Drop off and collection point	Staff supervising (on a timetabled basis, not all at once)	Notes
Classes 1 and 2	Class 1	Class 1 gate	Mrs Holmes Mrs Sabri Ms Bithrey	
Classes 3 and 4	Class 4	Class 1 gate	Mrs Gemmell Miss Pettitt Miss Lewis	Headphones needed – see below
Classes 5 and 6	Hall	Side door of hall (slope) Please wait on the path on the driveway	Mrs Lewis Mr Jefferies Mr Smith	Headphones needed – see below

IMPORTANT: Classes 3,4,5,6

It would be very helpful if children in Classes 3,4,5,6 bring a set of earphones/headphones to school for remote learning/Google Meets. Ones with a microphone attached are even better.

We completely understand that you might not have these immediately and we can muddle through until you can get hold of some.

What you need to do now:

Please email a photo/scan/copy of your critical worker ID to the office email address admin@stipps.herts.sch.uk today to secure your place.

In the nicest possible way, I hope this is my last letter to you for at least a few hours!

Kind regards,



Mrs RE Peddie
Headteacher